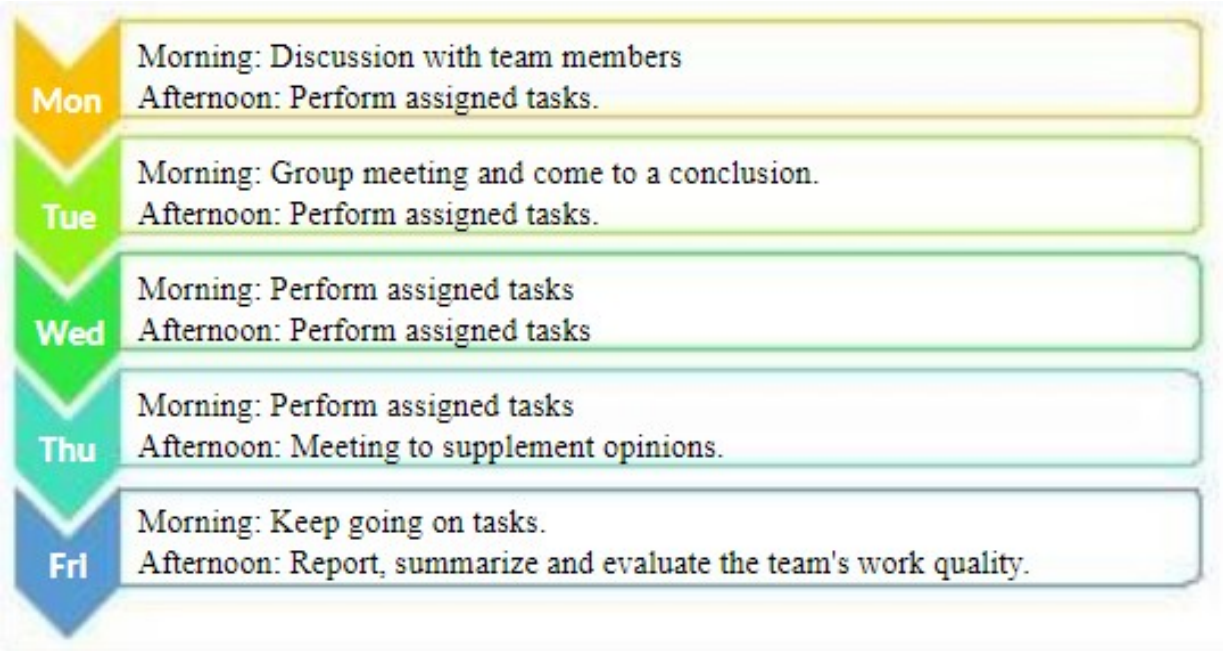

Scheduling Activities

	Morning	Afternoon
Monday	Team members have a discussion.	Carry out responsibilities
Tuesday	A consensus was reached after a group discussion.	Carry out responsibilities
Wednesday	Carry out responsibilities	Carry out responsibilities
Thursday	Carry out responsibilities	Discussion to add more insight
Friday	Go on with your work.	Communicate, evaluate, and assess the performance of the ongoing work.